



North Ayrshire
Community Planning Partnership

Meeting:	Strategic Management Team	
Date/Venue:	Wednesday 29 August at 2pm, Irvine, Kilwinning and Three Towns Committee Rooms, Cunninghame House	
Present:	<p>Elma Murray, NAC (Chair) Elaine Young, NHS Ayrshire and Arran Mark Newlands, Scottish Enterprise Tim Ross, Police Scotland Kenny Hankinson, Scottish Fire and Rescue Service Jim Scott, Scottish Fire and Rescue Service Barbara Hastings, TACT Stephen Brown, NAHSCP Audrey Sutton, NAC Yvonne Baulk, NAC Karen Yeomans, NAC Craig Hatton, NAC</p> <p>In attendance: Colin Convery and Brian Shaw, Police Scotland, Mark Gallagher, NAHSCP, Morna Rae, Jacqui Greenlees (minutes), NAC</p>	
Apologies:	Vicki Yuill, Laura Friel, Lorne Campbell, Libby Cairns	
No.	Item	Responsible
1.	<p>Welcome</p> <p>Attendees were welcomed. Apologies were given.</p>	
2.	<p>Minute of Previous Meeting and Action Note</p> <p>Minutes from previous meeting were agreed. Most actions were completed or on the agenda. Verbal updates were provided on the following action:</p> <ul style="list-style-type: none"> Tim Ross and Jim Scott updated on the potential for local procurement. TR advised that the new Chief Constable has indicated that he would be willing to devolve more locally, and that for local events they use local suppliers where possible. JS explained that they have very little devolved budget and are tied to national procurement contracts. Both agreed that they would welcome national direction to progress this. It was agreed that Morna Rae will liaise with Andrew Noble to pull together a letter on this. 	<p>Morna Rae, Andrew Noble</p>

<p>3.</p>	<p>Corra Update</p> <p>The SMT received a presentation from Pam Dawson and Louise McCulloch on Corra Foundation work in Kilwinning. They highlighted that they want to remain a grassroots funder in Scotland and stressed the positive partnership working that is underway across North Ayrshire. Louise has been focusing on developing relationships and supporting individuals and groups to progress initiatives.</p> <p>The major impacts locally are:</p> <ul style="list-style-type: none"> • Developed Warrior mum confidence • Developed and reshaped relationship with Blacklands Community Association and the Council • Repositioned library as hub – seeing new people coming in • Won hearts and minds through activities • Partnership with Health and Wellbeing Pupil council at Blacklands Primary school to develop a peer to peer training programme • Supporting communities to do things for themselves • Built partnerships to deliver events:- school uniform project, nursery projects, Christmas toy appeal, Cash for kids <p>Elma Murray said that the Corra work has clearly delivered on what was originally discussed when the initiative was originally discussed. She asked about the scope to also work in other parts of North Ayrshire. Pam explained that they were in the positive position of the trustees giving flexibility over timescales, and that an exit strategy was being considered. They foresee a model where different clusters of communities are receiving various levels of support, with scope for checking back in with communities previously a focus for attention.</p> <p>Barbara Hastings and Audrey Sutton spoke about the range of place based work locally and how this can be brought together. AS will report on place based principles and the Irvine Harbourside work at a future meeting of the SMT.</p> <p>There was further discussion around increasing pressure on community workers and partners working in communities, stressing the importance of continuing to make links where possible, including between locality coordinators, local forums and community connectors.</p> <p>Elma thanked Pam and Louise for their presentation and work in North Ayrshire.</p>	<p><i>Audrey Sutton</i></p>
<p>4.</p>	<p>People’s Panel Report and Review</p> <p>Jacqui Greenlees (NAC) provided an overview of the key trends emerging from the draft North Ayrshire Peoples Panel report, including an increase in the number of respondents feeling safe in their neighbourhood and interesting trends arising around food availability and attitudes to finance which will be investigated further.</p> <p>JG highlighted that 6 locality focus groups will be taking place which will include further questions around food, basic income and social isolation and loneliness. An action plan will also be developed to pick up on key</p>	

	<p>trends and an update will also be prepared and distributed to panel members. The SMT noted the key trends and agreed to the recommendations.</p> <p>There followed discussion on the most useful questions to include at the focus groups, and it was agreed to remove a question around partnership working to make space for more locality based questions.</p> <p>Morna Rae updated the group on progress made so far in reviewing the Peoples Panel. MR provided an overview of the pros and cons around the current Peoples Panel approach.</p> <p>It was proposed that a variety of approaches is tested over the next year in order to agree the most effective approach going forward, including increased use of social media as well as targeted surveys.</p> <p>It was agreed that locality specific questions will be included at the upcoming focus groups.</p> <p>EM highlighted that while the panel is useful, many other authorities no longer use panels as they can be expensive and there are challenges in ensuring they are representative. Other attendees were supportive of the retention of the Peoples Panel, as one tool for consultation to sit alongside others.</p> <p>AS gave an overview of Dundee Civic Forum which was made more interactive by selecting people from different demographics to sit on a face to face panel and suggested that this could be a useful approach to investigate further.</p> <p>It was highlighted across the group that losing the long term trends collected by the current panel would be a significant downside of moving to a different approach. It was generally agreed that further work to align the panel with localities would be welcomed.</p> <p>It was agreed that MR will provide an update report to report progress on this.</p>	<p><i>Jacqui Greenlees</i></p> <p><i>Morna Rae</i></p>
<p>5.</p>	<p>Local Outcomes Improvement Plan Annual Report</p> <p>SMT received a report from Jacqui Greenlees, NAC on the approach to the LOIP annual performance report. It is currently being developed to report on CPP activity from 2017/18 and will focus on activity and case studies from across the partnership.</p> <p>JG also highlighted the links made to align the LOIP report with the Council's recently published annual performance report, including the development of a key dates timeline and the use of 'Performance on a page' infographics.</p> <p>It was agreed that JG would circulate the draft report to SMT in advance of the final draft being shared with the CPP Board on 15 September, with the final version being finalised and published at the start of October.</p>	<p><i>Jacqui Greenlees</i></p>

<p>6.</p>	<p>Local Outcomes Improvement Plan Stocktake Report</p> <p>Morna Rae updated the group on the Improvement Service, Audit Scotland and NHS Health Scotland report “Local Outcomes Improvement Plans (LOIPs) Stocktake”. The purpose of this report was to provide the Outcomes, Evidence and Performance Board with a summary of the emerging themes from a stocktake of all available LOIPs across Scotland.</p> <p>The LOIPs were considered against the requirements of the Community Empowerment Act with six statements used as guide. The findings against each of these six statements along with their implications for North Ayrshire CPP were considered. It was highlighted that as this is a national report some of the findings are more applicable to North Ayrshire than others.</p> <p>MR put forward options to the SMT for developing the current LOIP including making the current plan more focused (e.g. concentrated on Fair for All), carrying out resource mapping to see how partners are aligning their approaches, and broadening the sphere of influence in developing and scrutinising the LOIP going forward.</p> <p>The SMT agreed that a first step should be to develop a logic diagram to show activity across the LOIP, FFA and partner’s strategies and plans which includes short, medium and long term goals. Elaine Young highlighted that the LOIP and FFA both map against the new Public Health Priorities.</p>	<p><i>Morna Rae</i></p>
<p>7.</p>	<p>Strategic Housing Investment Plan</p> <p>The group then receive report from Yvonne Baulk, NAC on the Strategic Housing Investment Plan (SHIP). This sets out the priorities and locations for affordable housing investment by the Council and Registered Social Landlords in North Ayrshire over the next five years, in order to support the outcomes set out within the Local Housing Strategy.</p> <p>The SHIP looks at the types, number and size of the homes in North Ayrshire, and commits to 1,800 homes over a 5 year period.</p> <p>In addition to work to target empty homes, there is significant investment in affordable housing and adapting and building homes to reduce the need for sheltered housing, supporting the changing models of care delivery for HSCP.</p> <p>EY was pleased to see the wider impact of an aging population and increased demand on health and social care services being taken into account.</p> <p>All agreed to get back with any comments via email within the next week.</p>	<p><i>All members</i></p>
<p>8.</p>	<p>AOCB</p> <p>MR confirmed the CPP Board agenda items.</p>	
<p>9.</p>	<p>Next Meeting</p> <p>The next meeting of the SMT will take place on 24 October 2018.</p>	

Actions Summary

No	Agenda Item	Action Required	By	Date
1	Minutes of previous meeting	Letter on flexibility for local procurement to be drafted	Morna Rae/Andrew Noble	
2	Corra Update	Report on place based principles and the Irvine Harbourside work at a future meeting of the SMT.	Audrey Sutton	
3	Peoples Panel	Finalised focus group arrangements. Develop an action plan will. Prepare an update for panel members.	Jacqui Greenlees	
4	Peoples Panel	Test a variety of approaches over the next year and update SMT	Morna Rae	
5	Local Outcomes Improvement Plan Annual Report	Draft to be circulated and SMT to feedback comments	Jacqui Greenlees/ All members	
6	LOIP Stocktake	Develop a logic diagram to show activity across the LOIP, FFA and partner's strategies and plans which includes short, medium and long term goals	Morna Rae	
7	SHIP	Feed back comments on plan	All members	