

2018 Schedule for North Ayrshire Community Planning Partnership

## Community Planning Board and Strategic Management Team

### CPP PRE BOARD – Tuesdays

| Coordination of meeting papers | Minute taker | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location               | Time         |
|--------------------------------|--------------|--------------------------------------|-------------------------------------|--------------|-----------------|------------------------|--------------|
| CPP Team                       | n/a          | 20 February                          | 6 March                             | 9 March      | 13 March        | Irvine + Kilwinning CR | 10am-10:30am |
|                                | n/a          | 1 May                                | 15 May                              | 18 May       | 22 May          | Irvine + Kilwinning CR | 10am-10:30am |
|                                | n/a          | 21 August                            | 4 September                         | 7 September  | 11 September    | Irvine + Kilwinning CR | 10am-10:30am |
|                                | n/a          | 30 October                           | 13 November                         | 16 November  | 20 November     | Irvine + Kilwinning CR | 10am-10:30am |

### CPP BOARD – Thursdays

| Coordination of meeting papers | Minute taker          | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location                | Time        |
|--------------------------------|-----------------------|--------------------------------------|-------------------------------------|--------------|-----------------|-------------------------|-------------|
| CPP Team                       | Loc Partnerships Asst | 20 February                          | 6 March                             | 15 March     | 22 March        | Fullarton Community Hub | 10.30am-1pm |
| CPP Team                       | Loc Partnerships Asst | 1 May                                | 15 May                              | 24 May       | 31 May          | Fullarton Connexions    | 10.30am-1pm |
| CPP Team                       | Loc Partnerships Asst | 21 August                            | 4 September                         | 13 September | 20 September    | Fullarton Community Hub | 10.30am-1pm |
| CPP Team                       | Loc Partnerships Asst | 30 October                           | 13 November                         | 22 November  | 29 November     | Fullarton Connexions    | 10.30am-1pm |

### STRATEGIC MANAGEMENT TEAM – Wednesdays

| Coordination of meeting papers | Minute taker | Email request reports + agenda items | Deadline reports + agenda items | Issue Papers | Date of Meeting | Location               | Time      |
|--------------------------------|--------------|--------------------------------------|---------------------------------|--------------|-----------------|------------------------|-----------|
| CPP Team                       | CP Officer   | 22 December                          | 8 January                       | 10 January   | 17 January      | Irvine&Kilw/3 Towns CR | 10am-12pm |
| CPP Team                       | CP Officer   | 5 February                           | 19 February                     | 21 February  | 28 February     | Irvine&Kilw/3 Towns CR | 10am-12pm |
| CPP Team                       | CP Officer   | 2 April                              | 16 April                        | 18 April     | 25 April        | Irvine&Kilw/3 Towns CR | 10am-12pm |
| CPP Team                       | CP Officer   | 21 May                               | 4 June                          | 6 June       | 13 June         | Irvine&Kilw/3 Towns CR | 10am-12pm |
| CPP Team                       | CP Officer   | 6 August                             | 20 August                       | 22 August    | 29 August       | Irvine&Kilw/3 Towns CR | 10am-12pm |
| CPP Team                       | CP Officer   | 1 October                            | 15 October                      | 17 October   | 24 October      | North Coast/Garnock CR | 10am-12pm |
| CPP Team                       | CP Officer   | 12 November                          | 26 November                     | 28 November  | 5 December      | Irvine&Kilw/3 Towns CR | 10am-12pm |

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## Locality Partnerships Coordination

### LOCALITY PARTNERSHIPS CHAIRS MEETING – Tuesdays, following CPP PreBoard

| Coordination of meeting papers | Minute taker         | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location               | Time         |
|--------------------------------|----------------------|--------------------------------------|-------------------------------------|--------------|-----------------|------------------------|--------------|
| CPP Team                       | Loc Partnership Asst | 16 February                          | 2 March                             | 6 March      | 13 March        | Irvine + Kilwinning CR | 10:30am-12pm |
| CPP Team                       | Loc Partnership Asst | 27 April                             | 11 May                              | 15 May       | 22 May          | Irvine + Kilwinning CR | 10:30am-12pm |
| CPP Team                       | Loc Partnership Asst | 17 August                            | 31 August                           | 4 September  | 11 September    | Irvine + Kilwinning CR | 10:30am-12pm |
| CPP Team                       | Loc Partnership Asst | 26 October                           | 9 November                          | 13 November  | 20 November     | Irvine + Kilwinning CR | 10:30am-12pm |

### LOCALITY PARTNERSHIPS WORKING GROUP – Thursdays

| Coordination | Minute Taker          | Email request reports | Deadline for reports | Issue Papers | Date of Meet | Location                              | Time       |
|--------------|-----------------------|-----------------------|----------------------|--------------|--------------|---------------------------------------|------------|
| CPP Team     | Loc Partnerships Asst |                       | 11 January           | 15 January   | 18 January   | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 1 February            | 8 February           | 12 February  | 15 February  | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 1 March               | 8 March              | 12 March     | 15 March     | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 5 April               | 12 April             | 16 April     | 19 April     | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 3 May                 | 10 May               | 14 May       | 17 May       | Large room 2 <sup>nd</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 7 June                | 14 June              | 18 June      | 21 June      | Large room 2 <sup>nd</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 5 July                | 12 July              | 16 July      | 19 July      | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 9 August              | 16 August            | 20 August    | 23 August    | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 13 September          | 20 September         | 24 September | 27 September | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 11 October            | 18 October           | 22 October   | 25 October   | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 8 November            | 15 November          | 19 November  | 22 November  | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |
| CPP Team     | Loc Partnerships Asst | 29 November           | 6 December           | 10 December  | 13 December  | Large room 1 <sup>st</sup> floor East | 2pm-3.30pm |

### LOCALITY PARTNERSHIPS IMPLEMENTATION BOARD – Wednesdays

| Coordination of meeting papers | Minute taker | Email request reports + agenda items | Deadline reports + agenda items | Issue Papers | Date of Meeting | Location               | Time         |
|--------------------------------|--------------|--------------------------------------|---------------------------------|--------------|-----------------|------------------------|--------------|
| CPP Team                       | CP Officer   | 22 December                          | 8 January                       | 10 January   | 17 January      | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |
| CPP Team                       | CP Officer   | 5 February                           | 19 February                     | 21 February  | 28 February     | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |
| CPP Team                       | CP Officer   | 2 April                              | 16 April                        | 18 April     | 25 April        | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |

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|          |            |             |             |             |            |                        |              |
|----------|------------|-------------|-------------|-------------|------------|------------------------|--------------|
| CPP Team | CP Officer | 21 May      | 4 June      | 6 June      | 13 June    | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |
| CPP Team | CP Officer | 6 August    | 20 August   | 22 August   | 29 August  | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |
| CPP Team | CP Officer | 1 October   | 15 October  | 17 October  | 24 October | North Coast/Garnock CR | 12 – 12:45pm |
| CPP Team | CP Officer | 12 November | 26 November | 28 November | 5 December | Irvine&Kilw/3 Towns CR | 12 – 12:45pm |

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**Fair for All**

**FAIR FOR ALL ADVISORY PANEL**

| Coordination of meeting papers | Minute Taker | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location               | Time       |
|--------------------------------|--------------|--------------------------------------|-------------------------------------|--------------|-----------------|------------------------|------------|
| CPP Team                       | CP Officer   | 14 February                          | 28 February                         | 7 March      | 14 March        | Irvine&Kilw/3 Towns CR | 1:30pm-4pm |
| CPP Team                       | CP Officer   | 25 July                              | 8 August                            | 15 August    | 22 August       | Irvine&Kilw/3 Towns CR | 1:30pm-4pm |

**FAIR FOR ALL STEERING GROUP**

| Coordination of meeting papers | Minute Taker          | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location               | Time         |
|--------------------------------|-----------------------|--------------------------------------|-------------------------------------|--------------|-----------------|------------------------|--------------|
| CPP Team                       | Loc Partnerships Asst | 16 January                           | 30 January                          | 6 February   | 14 February     | Irvine & Kilwinning CR | 10am-11:30am |
| CPP Team                       | Loc Partnerships Asst | 20 March                             | 3 April                             | 10 April     | 17 April        | Irvine & Kilwinning CR | 10am-11:30am |
| CPP Team                       | Loc Partnerships Asst | 8 May                                | 22 May                              | 29 May       | 5 June          | Garnock CR             | 10am-11:30am |
| CPP Team                       | Loc Partnerships Asst | 17 July                              | 31 July                             | 7 August     | 14 August       | Irvine & Kilwinning CR | 10am-11:30am |
| CPP Team                       | Loc Partnerships Asst | 18 September                         | 2 October                           | 9 October    | 16 October      | Irvine & Kilwinning CR | 10am-11:30am |
| CPP Team                       | Loc Partnerships Asst | 6 November                           | 20 November                         | 27 November  | 4 December      | Irvine & Kilwinning CR | 10am-11:30am |

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## SAFER NORTH AYRSHIRE PARTNERSHIP

| Coordination of meeting papers | Minute Taker         | Email request reports + agenda items | Deadline for reports + agenda items | Issue Papers | Date of Meeting | Location               | Time      |
|--------------------------------|----------------------|--------------------------------------|-------------------------------------|--------------|-----------------|------------------------|-----------|
| CPP Team                       | Loc Partnership Asst | 4 January                            | 18 January                          | 25 January   | 1 February      | Irvine & Kilwinning CR | 10am-12pm |
| CPP Team                       | Loc Partnership Asst | 1 March                              | 15 March                            | 22 March     | 29 March        | Irvine & Kilwinning CR | 10am-12pm |
| CPP Team                       | Loc Partnership Asst | 10 May                               | 24 May                              | 31 May       | 7 June          | Irvine & Kilwinning CR | 10am-12pm |
| CPP Team                       | Loc Partnership Asst | 9 August                             | 23 August                           | 30 August    | 6 September     | Irvine & Kilwinning CR | 10am-12pm |
| CPP Team                       | Loc Partnership Asst | 15 November                          | 29 November                         | 6 December   | 13 December     | Irvine & Kilwinning CR | 10am-12pm |

## Community Engagement

### COMMUNITY ENGAGEMENT NETWORK

| Coordination of meeting papers | Minute Taker  | Email request reports + agenda items | Deadline reports + agenda items | Issue Papers | Date of Meeting | Location              | Time      |
|--------------------------------|---------------|--------------------------------------|---------------------------------|--------------|-----------------|-----------------------|-----------|
| CP Team                        | CP Team / TSI | 4 January                            | 25 January                      | 1 February   | 8 February      | Greenwood Conf Centre | 10am-12pm |
| CP Team                        | CP Team / TSI | 10 May                               | 24 May                          | 31 May       | 7 June          | Greenwood Conf Centre | 10am-12pm |
| CP Team                        | CP Team / TSI | 9 August                             | 23 August                       | 30 August    | 6 September     | Greenwood Conf Centre | 10am-12pm |
| CP Team                        | CP Team / TSI | 6 November                           | 20 November                     | 27 November  | 4 December      | Greenwood Conf Centre | 10am-12pm |

### COMMUNITY ENGAGEMENT REFERENCE GROUP

| Coordination of meeting papers | Minute Taker  | Email request reports/agenda | Deadline reports + agenda items | Issue Papers | Date of Meeting | Location               | Time      |
|--------------------------------|---------------|------------------------------|---------------------------------|--------------|-----------------|------------------------|-----------|
| CP Team                        | CP Team / TSI | 1 March                      | 15 March                        | 22 March     | 29 March        | TACT Offices Ardrossan | 10am-12pm |
| CP Team                        | CP Team / TSI | 31 May                       | 14 June                         | 21 June      | 28 June         | TACT Offices Ardrossan | 10am-12pm |
| CP Team                        | CP Team / TSI | 30 August                    | 13 September                    | 20 September | 27 September    | TACT Offices Ardrossan | 2pm-4pm   |
| CP Team                        | CP Team / TSI | 22 November                  | 6 December                      | 13 December  | 20 December     | TACT Offices Ardrossan | 10am-12pm |

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## CPP TRAINING WORKSHOPS

| Coordination      | Tutors                         | Dates (Part 1) | Time        | Dates (Part 2) | Time       | Location              |
|-------------------|--------------------------------|----------------|-------------|----------------|------------|-----------------------|
| NAC OD            | Linda Brough / Steve Morley P1 | 13 February    | 9.30am- 1pm | 23 March       | 9:30am-1pm | Greenwood Conf Centre |
| (Debbie McMurtie) | Linda Brough P2                | 2 May          | 9.30am-1pm  | 21 June        | 9.30am-1pm | Greenwood Conf Centre |
| CPP (LBrough)     |                                | 24 August      | 9.30am-1pm  | 3 October      | 9.30am-1pm | Greenwood Conf Centre |
|                   |                                | 25 October     | 9.30am-1pm  | 11 December    | 9.30am-1pm | Greenwood Conf Centre |

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## Locality Partnerships – Minute taker: Committee Services

### NORTH COAST LOCALITY PARTNERSHIP

| Coordination of meeting papers | Email request reports + agenda items | Deadline reports + agenda items 14 | Issue Papers 7 | Date of Meeting     | Location | Time          |
|--------------------------------|--------------------------------------|------------------------------------|----------------|---------------------|----------|---------------|
| CPP Team                       | Committee Services                   | 13 Feb                             | 6 March        | <b>13 March</b>     | TBC      | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 15 May                             | 5 March        | <b>12 June</b>      | TBC      | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 14 August                          | 4 September    | <b>11 September</b> | TBC      | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 12 November                        | 3 December     | <b>10 December</b>  | TBC      | <b>6:00pm</b> |

### GARNOCK VALLEY LOCALITY PARTNERSHIP

| Coordination of meeting papers | Email request reports + agenda items | Deadline reports + agenda items 14 | Issue Papers 7 | Date of Meeting    | Location | Time          |
|--------------------------------|--------------------------------------|------------------------------------|----------------|--------------------|----------|---------------|
| CPP Team                       | Committee Services                   | 6 Feb                              | 27 February    | <b>6 March</b>     | TBC      | <b>7:00pm</b> |
| CPP Team                       | Committee Services                   | 14 May                             | 4 June         | <b>11 June</b>     | TBC      | <b>7:00pm</b> |
| CPP Team                       | Committee Services                   | 9 August                           | 30 August      | <b>6 September</b> | TBC      | <b>7:00pm</b> |
| CPP Team                       | Committee Services                   | 6 November                         | 27 November    | <b>4 December</b>  | TBC      | <b>7:00pm</b> |

### THREE TOWNS LOCALITY PARTNERSHIP

| Coordination of meeting papers | Email request reports + agenda items | Deadline reports + agenda items 14 | Issue Papers 7 | Date of Meeting    | Location                      | Time          |
|--------------------------------|--------------------------------------|------------------------------------|----------------|--------------------|-------------------------------|---------------|
| CPP Team                       | Committee Services                   | 7 February                         | 28 February    | <b>7 March</b>     | <b>Ardrossan Civic Centre</b> | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 7 June                             | 14 June        | <b>6 June</b>      | <b>Ardrossan Civic Centre</b> | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 10 August                          | 31 August      | <b>4 September</b> | <b>Ardrossan Civic Centre</b> | <b>6:00pm</b> |
| CPP Team                       | Committee Services                   | 14 November                        | 5 December     | <b>12 December</b> | <b>Ardrossan Civic Centre</b> | <b>6:00pm</b> |

### IRVINE LOCALITY PARTNERSHIP

| Coordination of meeting papers | Email request reports + agenda items | Deadline reports + agenda items 14 | Issue Papers 7 | Date of Meeting     | Location                               | Time          |
|--------------------------------|--------------------------------------|------------------------------------|----------------|---------------------|--|---------------|
| CPP Team                       | Committee Services                   | 22 February                        | 12 March       | <b>19 March</b>     | <b>Fullarton Community Hub, Irvine</b> | <b>4:00pm</b> |
| CPP Team                       | Committee Services                   | 22 May                             | 12 June        | <b>19 June</b>      | <b>Fullarton Community Hub, Irvine</b> | <b>4:00pm</b> |
| CPP Team                       | Committee Services                   | 21 August                          | 11 September   | <b>18 September</b> | <b>Fullarton Community Hub, Irvine</b> | <b>4:00pm</b> |
| CPP Team                       | Committee Services                   | 19 November                        | 10 December    | <b>17 December</b>  | <b>Fullarton Community Hub, Irvine</b> | <b>4:00pm</b> |

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**KILWINNING LOCALITY PARTNERSHIP**

| <b>Coordination of meeting papers</b> | <b>Email request reports + agenda items</b> | <b>Deadline reports + agenda items 14</b> | <b>Issue Papers 7</b> | <b>Date of Meeting</b> | <b>Location</b>                     | <b>Time</b>   |
|---------------------------------------|---|---|-----------------------|------------------------|-------------------------------------|---------------|
| CPP Team                              | Committee Services                          | 8 February                                | 1 March               | <b>8 March</b>         | <b>Ayrshire College, Kilwinning</b> | <b>7:00pm</b> |
| CPP Team                              | Committee Services                          | 10 May                                    | 31 May                | <b>7 June</b>          | <b>Ayrshire College, Kilwinning</b> | <b>7:00pm</b> |
| CPP Team                              | Committee Services                          | 20 August                                 | 10 September          | <b>17 September</b>    | <b>Ayrshire College, Kilwinning</b> | <b>7:00pm</b> |
| CPP Team                              | Committee Services                          | 7 November                                | 28 November           | <b>5 December</b>      | <b>Ayrshire College, Kilwinning</b> | <b>7:00pm</b> |

**ARRAN LOCALITY PARTNERSHIP – Minute Taker- Arran CVS**

| <b>Coordination of meeting papers</b> | <b>Email request reports + agenda items</b> | <b>Deadline reports + agenda items 14</b> | <b>Issue Papers 7</b> | <b>Date of Meeting</b> | <b>Location</b>          | <b>Time</b>    |
|---------------------------------------|---|---|-----------------------|------------------------|--------------------------|----------------|
| CPP Team                              | Committee Services                          | 8 February                                | 1 March               | <b>8 March</b>         | <b>Ormidale Pavilion</b> | <b>11:00am</b> |
| CPP Team                              | Committee Services                          | 10 May                                    | 31 May                | <b>7 June</b>          | <b>Ormidale Pavilion</b> | <b>11:00am</b> |
| CPP Team                              | Committee Services                          | 9 August                                  | 30 August             | <b>6 September</b>     | <b>Ormidale Pavilion</b> | <b>11:00am</b> |
| CPP Team                              | Committee Services                          | 9 November                                | 30 November           | <b>6 December</b>      | <b>Ormidale Pavilion</b> | <b>11:00am</b> |