

North Ayrshire Adult Protection Committee
Thursday 23 August 2018 at 10:00am
Garnock and North Coast & Islands Rooms, Cunninghame House, Irvine

Present

John Paterson, Independent Convenor (Chair)
 Kirsty Calderwood, Child Protection Lead Officer, North Ayrshire Child Protection Committee
 Pete Gilfedder, Senior Nurse (AMH Inpatient & Forensic Services and ANP Service), NAHSCP
 Dr Paul Kerr, Clinical Director, NAH&SCP
 Ann McArthur, ASP Link Officer Acute Services, NHS Ayrshire & Arran
 Fiona Thomson, Mental Health Services Public Reference Group
 Brenda Walker, Senior Officer Adult Support & Protection, NAH&SCP
 Vicki Yuill, Arran CVS

In Attendance

Steven Caddis, Refugee Support Manager, NAC Housing Services
 Zoe Clements, Refugee Co-ordinator, NAHSCP
 Barbara Conner, Third Sector Interface (deputising for V Yuill)
 Colin Convery, Inspector, Police Scotland (deputising for C Martin)
 Caroline Conway, Senior Clerical Assistant, NAHSCP (Minutes)
 Madeleine Pender, Solicitor (Litigation), NAC Legal Service (deputising for E McLaren)

Apologies

Mary Francey, Senior Manager Locality Services, NAHSCP
 Philip Gosnay, Senior Manager, Education & Youth Employment, NAC
 Maureen Johnston, Inspector, Care Inspectorate
 Eleanor McLaren, Team Manager Litigation, NAC Legal Services
 David MacRitchie, Chief Social Work Officer, NAHSCP
 Colin Martin, Superintendent, Police Scotland
 Angela O'Neill, Associate Nurse Director (Acute), NHS Ayrshire & Arran
 Alistair Reid, Senior Manager AHPs, NAHSCP
 Ann Reid, Senior Nurse (Health & Community Care), NAHSCP
 David Rowland, Head of Service Health & Community Care, NAH&SCP
 David Thomson, Associate Nurse Director / IJB Lead Nurse, NAHSCP
 Nigel Wanless, Scottish Care

Invited but Did Not Attend

Kevin Hughes, Group Manager, Scottish Fire & Rescue Service

Item		Action
1	Welcome & Apologies	
1.1	J Paterson opened the meeting by welcoming the Committee and those in attendance, and invited introductions.	
1.2	Apologies are as noted above.	
2	Previous Minutes (Paper 1)	
	The minutes of the meeting held on 3 May 2018 were agreed as accurate.	

3	Matters Arising	
	<p>All actions from the previous meeting are complete with the exception of the undernoted item which remains in progress: -</p> <ul style="list-style-type: none"> • Item 3 Matters Arising (Item 8 Key Performance Indicators Report - (Links to GPs) B Walker will email D Thomson to request an update. 	BW
4	Work with Syrian Refugees in North Ayrshire	
	<p>S Caddis and Z Clements delivered a presentation on the work being done with Syrian refugees in North Ayrshire.</p> <p>Key points: -</p> <ul style="list-style-type: none"> • Following a request by the Scottish Government, North Ayrshire Council agreed to participate in the Syrian Refugee Resettlement Programme, agreeing to resettle 100 individuals, later increasing to 160. • Families are brought in gradually, every few months, in order to give them the level of support they need; there are currently 22 families in North Ayrshire. • If specific services are required, the families are not brought in until these needs can be met. • NAC liaises with Police Scotland to identify suitable areas to resettle families, scoping any potential issues that may hinder resettlement. • In general, families are receiving warm welcomes from the community. • Families had little access to health and education previously. On arrival in North Ayrshire they are registered with the local healthcare services and school. • There are several issues that are challenging to address; language skills, dentistry (due to lack of dental care and high sugar diet), lack of immunisation records, counselling for trauma and other mental health concerns, some Child Protection and criminality issues. • The Refugee team has all undertaken ASP and Child Protection training. • Families are integrating in their communities by participating in social groups, K A Leisure etc. <p>S Caddis and Z Clements were thanked for their informative presentation and left the meeting at this juncture.</p>	
5	Convenor's Report	
5.1	<p><u>Pan Ayrshire APC Convenors & ASP Lead Officers Update</u></p> <p>Paul Martin has been appointed as the new Convenor for the South Ayrshire Adult Protection Committee.</p>	
5.2	<p><u>Chief Officers' Group Update</u></p> <p>There were no issues of note for the Committee from the last meeting of the Chief Officers' Group.</p>	

5.3	<p><u>National Convenors Meeting</u></p> <p>The meeting was attended by Jamie McDougall and Jean Harper from the Scottish Government. They acknowledged that perhaps the Scottish Government has not been as engaged with ASP as it could be, and that more awareness raising is required. In addition the Scottish Government has recognised the increase in Large Scale Investigations. The Scottish Government has agreed to resource an ASP National Adviser, and to consider reinstating the ASP National Forum.</p>	
6	<p>Senior Officer's Report (Paper 2)</p>	
	<p>The Committee noted the Senior Officer's Report (Paper 2).</p> <p>The following were highlighted: -</p> <ul style="list-style-type: none"> • The number of ASP Referrals has continued to decrease whilst the number of Adult Concern Reports has continued to increase; this has been attributed to better application of thresholds by Police Scotland. • B Walker is a member of the national working group that is looking at the National Significant Case Review Guidance. It is noted that the work is nearing completion. • Along with J Paterson, B Walker is also a member of the national working group that is taking forward work in relation to GPs. • A pan Ayrshire short life working group has been established to look at issues relating to hoarding, following the Hoarding events in 2017/2018. North Ayrshire is leading on this. • B Walker, along with J Paterson and D Rowland, delivered an input on ASP to North Ayrshire Council Elected Members. • The Learning from Case Reviews event, which was open to all agencies, took place in March 2018; the event was well attended and positively evaluated. • Following publication of the results from the 2017 Joint Thematic Inspection of Adult Support & Protection, five Partnerships have been in touch requesting either information or to come and visit North Ayrshire to look at our ASP processes, procedures etc. • Regarding the Ayrshire benchmarking exercise (Appendix One) it is noted that whilst East and North Ayrshire have seen a decrease in their ASP Referral numbers, South Ayrshire has seen an increase. The analysis of this data has yet to be completed. C Convery noted that the difference could possibly be attributed to social factors between the areas. 	
7	<p>Adult Protection Committee Work Plan 2018-2020 (Paper 3)</p>	
	<p>The Committee noted the Adult Protection Committee Work Plan 2018-2020 (Paper 3).</p>	
8	<p>Key Performance Indicators Report 2018-2020 (Paper 4)</p>	
	<p>The Committee noted the Key Performance Indicators Report 2018-2020 (Paper 4).</p>	

9	NHS Staff Acting in the Role of the Second Person	
	<p>It has been difficult to devise a method of appropriately training NHS colleagues to carry out the functions of the Second Person in ASP Investigations. As such Stephen Brown (Director, NAHSCP) has agreed that prior training will not be insisted upon; the Second Person will be supported in their role by the Council Officer and Team Manager. To ensure all staff are aware of this, B Walker will request a communication be issued from Stephen Brown.</p>	BW
10	Joint Thematic Inspection of Adult Support & Protection Update	
	<p>J Paterson presented key points from the Inspection report.</p> <p>Overarching National Findings: -</p> <ul style="list-style-type: none"> • Overall there has been good progress since the commencement of the ASP Act. • Scottish Fire & Rescue Service and the Police Concern Hubs have had a positive role. • There are differences in the way each Partnership approaches ASP. <p>Key Messages: -</p> <ul style="list-style-type: none"> • Council Officers can operate ASP processes more effectively when stages of the adult's journey are clearly defined. • Delays can be prevented if there are clear timescales for each stage of the ASP process. • Staff who undertake ASP work require regular supervision and support. • Financial Harm is a developing area of integrated practice. • Attendance at ASP Case Conferences from partners as required. <p>Recommendations for North Ayrshire: -</p> <ul style="list-style-type: none"> • Sending ASP documentation to Police Concern Hub. • Increasing access to Independent Advocacy. <p>Overall Comments from J Paterson: -</p> <ul style="list-style-type: none"> • Some of the findings were particularly helpful. • There are questions regarding the robustness of the process • Key national messages are not consistently written. • No link between Leadership and Outcomes, and no link to the Child Protection Improvement Programme. • It is not known at this time what will happen re future ASP Inspection arrangements. <p>The Committee made the following observations/comments: -</p> <ul style="list-style-type: none"> • Concern regarding sending all ASP documentation to Police Hub, especially if there has been no involvement with Police. • There may be issues regarding the capacity for Advocacy service to meet any increase in demand. • Regarding the 50 submitted redacted cases that did not progress beyond Inquiry, the Inspection highlighted some issues regarding communication between partners. 	

	<p>The Committee felt that overall partners communicate well, highlighted at recent Learning Opportunities, and felt that the redaction of the case details may have impacted on the Inspectors' perception of the content.</p> <ul style="list-style-type: none"> • The Committee commented that Health and Police attendance at Case Conferences needs to be proportionate. C Convery advised that Police attendance at Case Conferences will now be delegated to the locality teams, rather than the present arrangement of shift Officers. • The Committee was pleased to note that our self-evaluation grades matched those given by the Inspectors. <p>The recommendations have been put together into a Work Plan and the Care Inspectorate will be updated regarding progress.</p>	
11	ASP Inspection – Discussion Paper (Paper 5)	
11.1	<p>The Committee noted the ASP Inspection Discussion Paper (Paper 5).</p> <p>As noted above, the Committee expressed concern regarding minutes of all ASP Case Conferences being sent to the Police Concern Hub, regardless of whether or not there has been Police involvement.</p> <p>B Walker informed that the rationale behind the recommendation is that sending the minutes will alert Police that an adult is subject to ASP measures, which the Care Inspectorate feels would be valuable information to the Police should they be called to attend the adult. Whilst there is agreement that this would be useful information to Police, there is a question as to whether supplying all minutes, which contain very sensitive information, is the most effective process and if this would be compliant with GDPR if there has been no previous Police involvement.</p> <p>B Walker advised that a proposal has been put to the Care Inspectorate to replicate the Woodland View model, whereby Police would be notified at the stage when an adult's ASP journey has progressed to Case Conference and notified again when the adult is no longer subject to ASP measures. B Walker will update the Committee with the Care Inspectorate response to the proposal.</p>	BW
11.2	<p>The Committee discussed the recommendation that independent advocacy be offered to all adults at risk of harm, noting that the legislation states that independent advocacy needs to be considered in all cases, but need only be offered to those with a diagnosed mental health condition. B Walker commented that the reasons noted on the Investigation paperwork as to why advocacy was not offered are reasonable. J Paterson asked that a check be carried out to ensure that advocacy is being considered in all cases and appropriately offered, and that addressing the resource shortfall be addresses if this is required.</p>	BW
11.3	<p>During their session with the Inspectors, practitioners raised access to timely capacity assessments as an issue. Although this did not appear as an area of improvement in the final report, the Committee was asked to consider if this should be added to the Inspection Work Plan. J Paterson commented that we may not wish to include anything on the Inspection Work Plan that the CI did not specifically request, and felt it would be more appropriate for this to be taken forward by the Improvement Subgroup.</p>	BW

	A McArthur commented that it would be useful for Health professionals to know the other professionals involved with an adult. B Walker noted that part of the Woodland View pilot involves adding the Council Officer's name to the adult's CareParter and TRAK records, and there is a possibility that Symphony will be included in the future.	
12	Annual ASP Staff Survey Report (Paper 6)	
	The Committee noted the Annual ASP Staff Survey Report (Paper 6). The following was highlighted: - <ul style="list-style-type: none"> • There was an increase in the number of staff responses. • A mini report has been provided to each service area so they can address issues specific to them. 	
13	Annual Adult Protection Committee Self-Evaluation Report (Paper 7)	
	The Committee noted the Annual Adult Protection Committee Self-Evaluation Report (Paper 7). The Committee noted the overall positive results of the Self-Evaluation but would like to see an increase in the number of responses. It was suggested that next year's Evaluation be in the format of a SurveyMonkey rather than a document; this would make it quicker and easier for respondents to complete and may encourage participation. B Walker will speak to Johannah Lamont (Learning & Development Adviser), who issues and collates the Evaluation, regarding the change of format.	BW
14	Convenor's Biennial Report 2016-2018 (Paper 8)	
	The Committee noted the Convenor's Biennial Report 2016-2019 (Paper 8). Due to time constraints the presentation on the Biennial Report could not be delivered as planned; B Walker will arrange for this to be issued to the Committee for their information, and requested any comments on the draft Report (Paper 8) be submitted to her at the earliest opportunity. The deadline for submission of the finalised Biennial Report to the Scottish Government is 31 October 2018.	BW
15	Partner Updates (Papers 9a, 9b, 9c & 9d)	
15.1	<u>NAHSCP Locality Services (Paper 9a)</u> The Committee noted the Partner Update from NAHSCP Locality Services (Paper 9a) submitted by M Francey. The Committee felt that further elaboration on this Update was required therefore, as M Francey was not in attendance at today's meeting, this has been remitted to the November meeting.	
15.2	<u>NHS Ayrshire & Arran Acute Services (Paper 9b)</u> The Committee noted the Partner Update from NHS Ayrshire & Arran Acute Services (Paper 9b) submitted by A McArthur.	

15.3	<p><u>The Ayrshire Community Trust (Paper 9c)</u></p> <p>The Committee noted the Partner Update from The Ayrshire Community Trust (Paper 9c) submitted by B Connor.</p>	
15.4	<p><u>Third Sector Interface (Paper 9d)</u></p> <p>The Committee noted the Partner Update from the Third Sector Interface (Paper 9d) submitted by V Yuill.</p>	
16	Any Other Competent Business	
	<p>There is not yet a confirmed date for the 2018 Pan Ayrshire ASP Event, which will be hosted by South Ayrshire. The Committee will be notified as soon as the date is confirmed.</p>	
17	Next Meeting	
	<p>The next meeting will take place on Thursday 15 November 2018 at 10:00am within Cunninghame House, Irvine.</p>	

JP/cpconway
17 October 2018