

North Ayrshire Adult Protection Committee
Thursday 15 November 2018 at 10:00am
Garnock and North Coast & Islands Rooms, Cunninghame House, Irvine

Present

John Paterson, Independent Convenor (Chair)
 Ann McArthur, ASP Link Officer Acute Services, NHS Ayrshire & Arran
 Ann Reid, Senior Nurse (Health & Community Care), NAHSCP
 Brenda Walker, Senior Officer Adult Support & Protection, NAH&SCP

In Attendance

Barbara Conner, Third Sector Interface (deputising for V Yuill)
 Colin Convery, Inspector, Police Scotland (deputising for C Martin)
 Caroline Conway, Senior Clerical Assistant, NAHSCP (Minutes)
 Heather Molloy, Local Integration Lead, Scottish Care (deputising for N Wanless)
 Madeleine Pender, Solicitor (Litigation), NAC Legal Service (deputising for E McLaren)
 Pamela Wheeler, Clinical Nurse Manager, NHS Ayrshire & Arran (deputising for A O'Neill)

Apologies

Kirsty Calderwood, Child Protection Lead Officer, North Ayrshire Child Protection Committee
 Mary Francey, Senior Manager Locality Services, NAHSCP
 Pete Gilfedder, Senior Nurse (AMH Inpatient & Forensic Services and ANP Service), NAHSCP
 Dr Paul Kerr, Clinical Director, NAH&SCP
 Eleanor McLaren, Team Manager Litigation, NAC Legal Services
 David MacRitchie, Chief Social Work Officer, NAHSCP
 Colin Martin, Superintendent, Police Scotland
 Angela O'Neill, Associate Nurse Director (Acute), NHS Ayrshire & Arran
 Alistair Reid, Senior Manager AHPs, NAHSCP
 David Rowland, Head of Service Health & Community Care, NAH&SCP
 David Thomson, Associate Nurse Director / IJB Lead Nurse, NAHSCP
 Fiona Thomson, Mental Health Services Public Reference Group
 Nigel Wanless, Scottish Care
 Vicki Yuill, Arran CVS

Invited but Did Not Attend

Philip Gosnay, Senior Manager, Education & Youth Employment, NAC
 Kevin Hughes, Group Manager, Scottish Fire & Rescue Service
 Maureen Johnston, Inspector, Care Inspectorate

Item		Action
1	Welcome & Apologies	
1.1	J Paterson opened the meeting by welcoming the Committee and those in attendance, and invited introductions.	
1.2	Apologies are as noted above. J Paterson noted there has been no senior management representation from NAHSCP at the Committee since May 2018; he will raise this with Stephen Brown (Director, NAHSCP).	JP

2	Previous Minutes (Paper 1)	
	The minutes of the meeting held on 23 August 2018 were agreed as accurate.	
3	Matters Arising	
	<p>All actions from the previous meeting are complete, with the exception of the undernoted: -</p> <ul style="list-style-type: none"> • Item 11.3 ASP Inspection – Discussion Paper The issue of accessing timely capacity assessments was due to be tabled at the September meeting of the ASP Improvement Subgroup, however the meeting was cancelled due to the Joint Inspection of Health & Social Work Services taking priority. The item will now be tabled at the Subgroup meeting taking place 12 December 2018. B Walker will update the Committee at their next meeting. <p>B Walker updated regarding the below items from the previous meeting:-</p> <ul style="list-style-type: none"> • Item 3 Matters Arising (Item 8 Key Performance Indicators Report - (Links to GPs) P Kerr has requested a Single Point of Contact from GP practices; to date five have provided a contact. • Item 9 NHS Staff Acting in the Role of the Second Person in ASP Investigations The communication from Stephen Brown advising that prior training is not a prerequisite to staff acting in the role of the Second Person in ASP Investigations and that staff will be supported by the Council Officer and Team Manager, has yet to be issued. 	BW
4	Scottish Ambulance Service Presentation	
	B Walker had contacted David Mackintosh, Scottish Ambulance Service (who is a member of the ASP Improvement Subgroup) to deliver a presentation to the Committee regarding the Ambulance Service in general, and where they are locally and nationally regarding ASP. David was not able to deliver the presentation himself but had arranged for a colleague to attend in his place. Despite numerous communications there has been no response from David or his colleague regarding their arranged presentation today. B Walker will follow this up with David; hopefully they will be available to deliver the presentation at a future Committee.	BW
5	Convenor's Report	
5.1	<p><u>National Convenors' Meeting</u></p> <p>The Convenors met yesterday (14 November 2018): -</p> <ul style="list-style-type: none"> • The Convenors discussed the letter from Jamie McDougall which acknowledged the lack of engagement from the Scottish Government regarding ASP. 	

	<ul style="list-style-type: none"> • The Adult Protection Forum has been reconvened; representation will include Iona Colvin (Chief Social Work Adviser, former Director of the NAHSCP). • Dale Meller (another former colleague from NAHSCP) has been appointed as Professional Social Work Adviser with the Scottish Government, which will have a part remit in ASP. • Six areas of national improvement have been identified. These include working with the Care Inspectorate regarding a routine programme of ASP inspection; clinical and care governance framework; establishing a National Data Set (it was highlighted that Child Protection has a similar issue, in that no area has matching indicators); policy and guidance; and practice improvement. • The Scottish Government has committed to a national media campaign. 	
5.2	<p><u>Chief Officers' Group Update</u></p> <p>There were no issues of note for the Committee from the last meeting of the Chief Officers' Group.</p>	
5.3	<p><u>Pan Ayrshire APC Convenors & ASP Lead Officers' Group</u></p> <p>There were no issues of note to feed back to the Committee, other than the pan Ayrshire event due to take place in November has been deferred until 2019.</p>	
6	<p>Senior Officer's Report (Paper 2)</p> <p>The Committee noted the Senior Officer's Report (Paper 2).</p> <p>The following were highlighted: -</p> <ul style="list-style-type: none"> • The number of ASP referrals received continues to decrease. Although the reason for this is not known and requires further exploration, it is possible the decrease could be attributed to the impact of the MAASH model. At the same time the Adult Concern Reports are increasing – this may be as a result of more confidence by referrers in relation to thresholds - sending in Concern Reports as opposed to 'full blown' ASP referrals for those they feel might not meet the ASP Three Point Test. • The Labour Abuse event highlighted that there are issues of this nature in North Ayrshire, and that there is an overall lack of knowledge of the subject amongst professionals. The event evaluated extremely well, and arrangements have been made to hold the event again in 2019; North, East and South Ayrshire will each host an event, with staff being able to attend on the date/area most convenient for them. <p>A McArthur advised that East Ayrshire HSCP is currently developing a practitioners' checklist to help identify possible labour abuse. NHS Ayrshire & Arran Public Health is also developing guidance for Health</p>	

	<p>staff. It is recognised that NHS does not presently have a duty to report concerns regarding labour abuse; this has been put out to consultation.</p> <ul style="list-style-type: none"> • Fourteen Partnerships have requested information / meeting to look at North Ayrshire's ASP processes and practice, following our positive ASP Inspection outcomes. It is noted the Care Inspectorate has not as yet provided a formal response to North Ayrshire's submitted Improvement Plan. • The information sharing pilot currently underway with Health colleagues (Woodland View) is to be rolled out to include Police Scotland in 2019, in response to the improvement recommendation from the ASP Inspection relating to improving communications between NAHSCP and Police Scotland concerning information about Adults at Risk of Harm who have gone to ASP Case Conference. • The 2016-2018 Biennial Report was submitted to the Scottish Government ahead of the 31 October 2018 deadline. • There was a huge response to the Ayrshire wide staff survey regarding hoarding behaviours. The survey has highlighted the need for staff guidance and training and will be taken forward by a pan Ayrshire Hoarding Behaviours Core Planning Group. A Reid felt that this is an issue that District Nursing is likely to come across and expressed interest in her staff group being represented on the Core Planning Group; B Walker will forward A Reid the meeting details. 	BW
7	Adult Protection Committee ASP Improvement Subgroup Work Plan v5 (Paper 3)	
	<p>The Committee noted v5 of the Adult Protection Committee ASP Improvement Subgroup Work Plan (Paper 3).</p> <p>All items are on target with the exception of one piece of audit work, which has been delayed due to the Joint Inspection of Adult Health & Social Work Services taking priority. However, two pieces of audit work are planned for the next quarter which will bring this KPI back on track.</p>	
8	Adult Protection Committee Work Plan Update (Paper 4)	
	The Committee noted the Adult Protection Committee Work Plan (Paper 4).	
9	Key Performance Indicators Update (Paper 5)	
	The Committee noted the Key Performance Indicators report (Paper 5).	
10	2016-2018 Biennial Report Key Issues	
	B Walker delivered a presentation on the key points of the 2016-2018 Biennial Report.	

	Following the presentation, the Committee noted that there would be value in further exploring the themes surrounding Protection Orders.	BW
11	ASP Referrals 2017-2018 Report (Paper 6)	
	<p>The Committee noted the ASP Referrals 2017-2018 Report, highlighting which agencies had raised the initial concerns and which agencies had gone on to submit the ASP Referral (Paper 6).</p> <ul style="list-style-type: none"> • Work is ongoing with NAHSCP Care at Home staff to encourage them to use the ASP referral process. Bespoke training sessions have been offered for dates in December 2018 and January 2019 as requested by them and will be facilitated by Johannah Lamont (ASP Learning & Development Adviser). Any issues regarding external Care at Home providers will be addressed at their dedicated half-day event. • There have been no direct referrals from the Scottish Ambulance Service. A McArthur highlighted that the Ambulance Service has no electronic method of submitting referrals whilst out in their vehicles. They often have little time in between responding to emergencies to complete a manual form. However, B Walker noted that there is national work ongoing in relation to providing a platform for SAS staff to submit ASP referrals directly from their in-ambulance system in future. • B Walker highlighted some concerns relating to ASP practice in one of the NAHSCP Social Work teams. She advised that in relation to concerns noted over a couple of cases, she has made several offers to the Team Managers to meet with them and their team to go over the issues and provide clarity, particularly relating to thresholds and issues concerning capacity. Mark Inglis (NASCP Senior Manager Intervention Services) had suggested raising the issue with the Committee. The Committee was of the opinion that a learning session should take place with the Team and that Senior Managers should make this session mandatory. B Walker will take this to the relevant Senior Managers. 	BW
12	HSCP Health Staff – Role of the Second Person (Paper 7)	
	<p>The Committee noted the Staff Briefing regarding NAHSCP Health Staff Acting in the Role of the Second Person in ASP Investigations (Paper 7).</p> <p>This Staff Briefing is currently with Stephen Brown for dissemination.</p> <p>J Paterson requested clarity as to what “some areas” referred. B Walker advised that it is some other areas of Scotland, and will update the Staff Briefing and resubmit to Stephen Brown.</p>	BW
13	New ASP Staff Leaflet	
	The leaflet has now been printed and arrangements are being made for distribution.	

14	Partner Updates (Papers 8a & 8b)	
14.1	The Committee noted the update regarding the Woodland View ASP information sharing pilot, submitted by P Gilfedder (Paper 8a).	
14.2	<p>The Committee noted the NHS Ayrshire & Arran Acute Services update, submitted by A McArthur (Paper 8b). A McArthur highlighted: -</p> <ul style="list-style-type: none"> • The sharp increase in the completion of the ASP Essential module on LearnPro. H Molloy commented that care homes also use LearnPro to complete training and asked if it were possible to gather their statistics; A McArthur will provide the contact details of the person who does this work in NHS. • Increased scrutiny is required to ensure mandatory modules are being completed. • An updated Prevent “Stop Press” has been issued; A McArthur will email this to the Committee for their information. B Walker will clarify with Mark Inglis the appropriate Prevent contact for North Ayrshire. • East Ayrshire has recently undertaken a table top exercise to see how agencies would respond in a Prevent scenario. 	<p>AMcA</p> <p>AMcA BW</p>
14.3	<p>H Molloy advised that she is working with colleagues, including Police Scotland colleagues, in East Ayrshire to test the Missing Persons model; she will keep the Committee updated regarding this.</p> <p>It is noted that there will be a meeting with Child Protection colleagues taking place shortly in relation to how the National Missing Person Framework will be taken forward in North Ayrshire.</p>	HM
15	Any Other Competent Business	
	None raised.	
16	2019 Meeting Dates	
	<ul style="list-style-type: none"> • 28 February 2019 • 2 May 2019 • 22 August 2019 • 14 November 2019 <p>All Thursdays at 10:00am within Cunninghame House, Irvine.</p>	

JP/cpconway
29 November 2018